



NOTICE OF MEETING INVITATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026

**To: Shareholders of Petrolimex Information Technology and
Telecommunication Joint Stock Company**

Pursuant to the Charter of organization and operation of Petrolimex Information Technology and Telecommunication Joint Stock Company (the Company), the Board of Directors respectfully notifies shareholders the organization of the Annual General Meeting of Shareholders in 2026 as follows:

1. **Time of the Meeting:** 13:30 on April 20th, 2026
2. **Venue:** 3rd Floor Hall - Cau Giay Hotel, Hanoi – No. 110 Cau Giay Street – Cau Giay Ward – Hanoi City.

3. Contents of the Meeting:

- Report on the activities of the Board of Directors for the period 2021–2025 and orientation for the period 2026–2030;
- Report of the Director on business operation results for the period 2021–2025 and orientation and tasks for the period 2026–2030;
- Report on the activities of the Supervisory Board for 2025 and the period 2021–2025;
- Proposal on the selection of the auditing agency for the 2026 financial statements;
- Audited General financial statements for 2025;
- Proposal on the profit distribution plan for 2025;
- Proposal on the finalization of salaries and remunerations for members of the Board of Directors and remunerations for members of the Supervisory Board for 2025;
- Proposal on the salary and remuneration plan for members of the Board of Directors and remunerations for members of the Supervisory Board for 2026;
- Election of Members of the Board of Directors and the Supervisory Board for the 2026–2031 term.

4. Documents of the General Meeting: Shareholders may access the meeting documents on the Company's website at: <http://www.piacom.com.vn>

5. Registration to Attend the Meeting: Shareholders are kindly requested to register to attend the General Meeting either in person at the Company's office or by submitting a registration form to the Company no later than *April 09th, 2026*.

6. Authorization to attend the General Meeting: If the shareholders authorize another person to attend the meeting on their behalf, please follow the steps below:

- For institutional shareholders, please Complete the *Letter of Authorization FORM 01/GUQ-DHDCD-TC* enclosed with the Notice of Invitation to the meeting.



- For individual shareholders, please Complete the *Letter of Authorization FORM 02/GUQ-DHDCD-CN* enclosed with the Notice of Invitation to the meeting.

- The Letter of Authorization shall be sent to the Company's address no later than *April 09th, 2026* or presented when the Authorized Person attends the General Meeting.

(This Letter of Authorization is only valid if it bears the original wet-ink signatures (or digital signatures with legal validity) of both parties. For the Letter of Authorization by institutional shareholders, the form must also include the company stamp/seal of the authorizing organization).

7. Submission address and support contact

Petrolimex Information Technology and Telecommunication Joint Stock Company

- Address: Company Office, 15th Floor, Detech Building – No. 8C, Cau Giay, Hanoi;

- Phone: (024)3518-2072; Fax: (024)3518-2067;

- Contact: Ms. Nguyen Thi Bich Thuy – Secretary of the Board of Directors, phone (024) 3518-2072, ext. 104; Email: *thuyntb.piacom@petrolimex.com.vn*.

8. Required Documents for Attendance:

- Letter of Authorization to attend the Meeting (if any);
- National ID/Passport.

The Board of Directors cordially announces and looks forward to welcoming all shareholders to the 2025 Annual General Meeting of Shareholders.

Best regards!



**ON BEHALF OF THE
BOARD OF DIRECTORS
CHAIRPERSON**



Tran Ngoc Tuan

Shareholders' confirmation:

Shareholder Information:

Shareholder: Code

BUSINESS LICENSE NUMBER: Issued Date: Place of issue:.....

Address:

Phone/Fax:

Number of shares owned at the time of voting:

In words:

Attending the General Meeting

Not attending the General Meeting

Authorization to attend the General Meeting



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LETTER OF AUTHORIZATION

ATTENDING THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026
 PETROLIMEX INFORMATION TECHNOLOGY AND TELECOMMUNICATION JOINT
 STOCK COMPANY (PIACOM)
 (For Institutional Shareholders)

1. Name of the organization:

Shareholder No.:

Enterprise Registration No.:

by Issue Date

Head Office Address:

Number of shares currently owned:

In words:

2. Full name of the authorized person:

National ID/passport number:

by Issue Date

In case shareholders are unable to attend and cannot authorize others, please authorize members of the Board of Directors of the Company (BOD) according to the list below:

No.	Full name	Position	Tick	Number of Authorized Shares
A	B	C	D	E
1	Mr. Tran Ngoc Tuan	Chairperson of the BOD		
2	Mr. Nguyen Van Quy	Member of the BOD, Director of the Company		
3	Mr. Hoang Hai Duong	Member of the BOD		
4	Mr. Nguyen Anh Toan	Member of the BOD		

(Note: Please mark (X) for the member that you choose to authorize in column D; in case you want to authorize more than one person, please specify the number of authorized shares for each member in column E. If not specified, the shares will be equally divided among all selected members).

3. Authorization contents:

The authorized party shall act on behalf of the authorizing party to attend the 2026 Annual General Meeting of Shareholders of Petrolimex Information and Telecommunication Joint Stock Company to exercise all rights and obligations related to the authorized shares at the Meeting.

We take full responsibility for this authorization and strictly commit to complying with all current regulations of the Law and the Charter of Petrolimex Information and Telecommunication Joint Stock Company. We further confirm that no subsequent complaints or claims will be raised regarding this authorization.

4. Authorization period:

This letter of authorization is effective from the date of signing to the end of the 2026 Annual General Meeting of Shareholders of Petrolimex Information and Telecommunication Joint Stock Company on April 20th, 2026./.

....., [date]..... [month]..... 2026

AUTHORIZED PERSON

(Sign and specify full name)

LEGAL REPRESENTATION

**OF THE AUTHORIZING
ORGANIZATION**

(Signed, full name and sealed)





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LETTER OF AUTHORIZATION

ATTENDING THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026
 PETROLIMEX INFORMATION TECHNOLOGY AND TELECOMMUNICATION JOINT
 STOCK COMPANY (PIACOM)

(For individual shareholders)

1. Full name of the authorizer:

Shareholder No.:

National ID/passport number:

by Issue Date

Permanent address:

Number of shares currently owned:

In words:

2. Full name of the authorized person:

National ID/passport number:

by Issue Date

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AUTHORIZED PERSON

(Sign and specify full name)

AUTHORIZER

(Sign and specify full name)

